

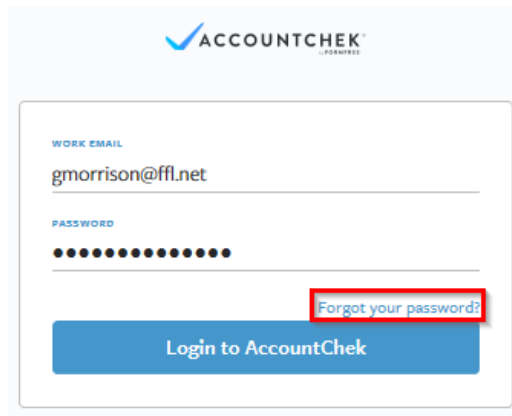
ACCOUNTCHEK PASSWORD RESET INSTRUCTIONS

If you are locked out of AccountChek or you need a password reset, please follow the instructions below.

- Your login for AccountChek is usually your email address.

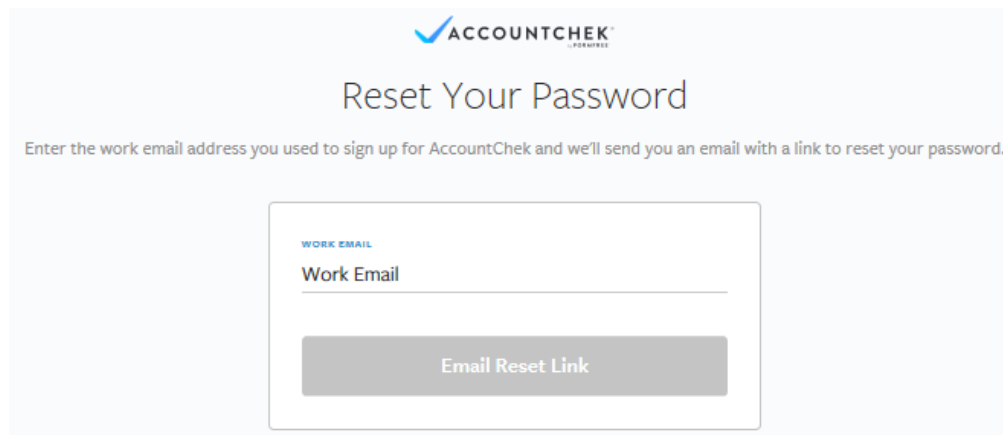
The link for AccountChek is <https://verifier.accountchek.com/login>

Click 'Forgot Password?'

The image shows the AccountChek login page. At the top is the AccountChek logo. Below it is a form with two input fields: 'WORK EMAIL' containing 'gmorrison@ffl.net' and 'PASSWORD' represented by dots. To the right of the password field is a red-bordered button labeled 'Forgot your password?'. Below these fields is a blue button labeled 'Login to AccountChek'.

You are provided the following option:

'Work Email' – enter your FFL email address here and select 'Email Reset Link'

The image shows the AccountChek password reset page. At the top is the AccountChek logo. Below it is the heading 'Reset Your Password'. Underneath is a sub-heading: 'Enter the work email address you used to sign up for AccountChek and we'll send you an email with a link to reset your password.' Below this is a form with a 'WORK EMAIL' label and a text input field containing 'Work Email'. At the bottom of the form is a grey button labeled 'Email Reset Link'.

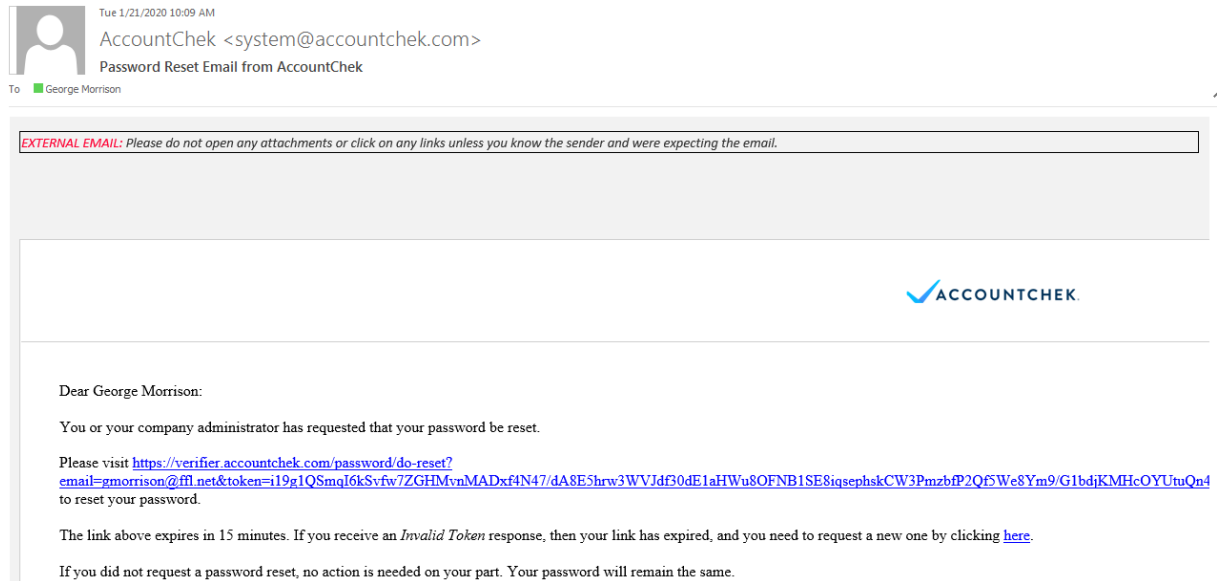
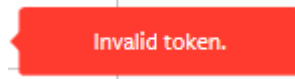
You will see the following message

Password reset email sent.

ACCOUNTCHEK PASSWORD RESET INSTRUCTIONS

You will receive an email from AccountChek <system@accountchek.com> with a subject named Password Reset Email from AccountChek and a long link within it. Click the link.

FYI – The link will expire 15 minutes after the request is made. If you do not click the link in time or receive an “Invalid Token” response after clicking the link you will need to either start over and select ‘Forgot Password?’ again on the login page or click the additional link in the email shown as ‘[here](#)’.



Enter a new Password & Repeat the entry then select ‘Set My New Password’

A screenshot of the "Set New Password" form on the AccountChek website. The form has the AccountChek logo at the top, followed by the title "Set New Password" and a subtitle "Once you set your new password, you will use it to log in from now on." Below this, there are two input fields: "NEW PASSWORD" with the label "New Password" and "REPEAT PASSWORD" with the label "Repeat Password". At the bottom of the form is a blue button labeled "Set My New Password".

Passwords must be at least 8 Characters

